

August 3, 2011 FLITE Technology Meeting Minutes

CHAIRPERSON: Leah Monger

Present: Leah Monger, Craig Roach, Emily Mitchell, James Maat, John Urbanick, Josie VanAvery, Kriss Tessin, Kristen Motz, Michael Johnson, Randall Schroeder, Rick Bearden, Scott Claerhout.

OPTIONS FOR FLITE WIRELESS NETWORK

Option #1: Proposal is being considered to replace all wireless access points within FLITE at a cost of approximately \$15,900. The wireless technology at FLITE is nearly ten years old. The proposal discussed is to replace all access points but there was some contention about how many access points are currently in the building. At least six units appear to have failed, although Craig Roach stated that he can get a signal from some of these units so there might be some other issue causing the dead zones.

Option #2: Ferris IT department could replace old worn out equipment with used products but sooner or later FLITE would need to replace with new Juniper equipment which is the campus standard.

Option #3: Move FLITE's good access points around and increase the power.

Leah asked if replacing access points would fix the problem or are there other underlying problems.

Action – Craig Roach replied stating he cannot say for sure and he needs to look at it more thoroughly.

Rick inquired about how many connections and antennas needed to be replaced. This needs to be researched.

The overall consensus was that FLITE needs to get things going well and somewhat fixed before Fall semester, and we should continue to work on a suitable plan of completion during Fall semester.

Randall mentioned the 3rd floor study rooms, 3rd floor and the extended study lounge are priorities.

Action – Further investigation is needed and Rick B. volunteered to be the point person.

SCOPE OF THE FLITE TECHNOLOGY MEETING

Leah stated that Media Production now reports to Assoc. Provost Bill Potter but Sharon H. would like to continue to attend meetings. Leah would also like to invite other groups housed at FLITE to attend the meetings.

Action – Leah will contact FCTL and OMSS to invite a representative to attend from those offices.

UPDATE ON SECURITY CAMERA UPGRADE

Randall and Josie concur the security camera software is installed on their computers. Additional work is needed to create an "elbow" for some cabling that sticks out from the control unit of the FLITE security camera system.

Action – Leah will contact Jim Cook on what procedure should be followed.

ACCOMMODATING FCTL NEEDS FOR INSTRUCTION STUDIOS

Kristy M. & Randall S. mentioned wanting to accommodate FCTL with computer rooms on August 25. The rooms are currently booked for re-imaging on that date, but Mike Johnson will consult with Brent Kunding and arrange for FCTL to have access to instruction studios.

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PURCHASE OF ADDITIONAL MAC BOOK

Rick B. wants to work with Brent to order a Mac Book. Scott addressed Randall's need for authentication on MAC software and Rick's need for a new Mac notebook. Snow Leopard software was suggested. We need to check to see if the current circulating Mac book has the Adobe Creative Suite on it.

PURCHASE OF NEW LAPTOP/NOTEBOOK COMPUTER FOR INSTRUCTION

Kristi has a referral from Mari, who has done extensive research on Netbooks. Netbook preference was discussed with Scott C. and Mike J. Needs are general purpose but Kristi requested specs for Dell to compare with Toshiba. Scott C. stated a work order is needed for the netbook.

ADDITIONAL IT NEEDS FOR JOSIE

Josie will explore the use of FCTL's scanner for the Dean's office use. A printer within her office is needed as well as an ergonomic keyboard and wireless mouse.

Action – Rick B. will look for a printer to be re-allocated to Josie's office-410B.

KRONOS LICENSES

FLITE does not have any extra Kronos licenses. According to Deb Savides they are all being used. Currently, Mary, Helen, and LingFei need Kronos licenses.

Action – Josie will inquire with Deb Savides.

STATUS OF ROLLOUT OF OFFICE 2010

Microsoft 2010 will be in labs of FLITE and a large part of Ferris for fall. IT is working on the Home CD. Mike & Scott discussed re-ghosting the public computers at FLITE. They will work with Randall on allowing Bill & Rod to help with the ghosting of the computers.

OTHER BUSINESS / ROUNDTABLE

Chris, Rick and Leah discussed the update of Encore. iPads were discussed along with Apple volume licensing. IT is directing FSU users to be a part of the Ferris program of licensing rather than individual reimbursement. Rick B. stated the ILLiad server needs an upgrade. The new server can be purchased with Timme Funds. Rick also stated that FTP login is taking longer since firewall upgrades were made. This is a significant problem since logins are timing out before he can gain access to needed software.

Submitted by Josie VanAvery