Present: Charlotte Bongard, Mitzi Day, Melissa Dohnal, Kathy Fisher, Jerome Forbes, Bobbi Landreth, Rick Manuszak, Steve Stellard
Absent: Sam Fattore, Denise Grinnell, Kris Rasmussen, Nancy Wencl

1. It was recommended that we now upgrade WebFocus to version 7.6.8. Steve indicated that a test server for the upgrade should be ready in the next few days. They are currently testing the server for “fail over”. The production target date has been moved from February 5th to March 12th. Some of the programmers have already installed the new version of the Development Studio client software. Steve will send a memo to the remaining programmers with instructions for upgrading their client software.

2. The Self-service Reporting (SSR) feature of ODS 8.0 has not been installed. The team would like to get this installed in a test system for review. SSR was presented at the BUGMi meeting last June and sparked an interest in several areas. Denise will work with Jim Cook to get the installation on the priority list for ETS.

3. The ODS 8.0 Student data corrections are in progress. It was discovered that the majority of these updates cannot be easily accomplished manually in INB. Kathy will follow up with the Sungard UDC to determine if and how this can be done. Jerome reported an issue with the Finance transaction history load. When the Finance ODS load is run it wipes out what was previously brought over from Banner into the transaction history table. The ODS refresh job works properly, but is designed to only bring over new and changed transaction history. Jerome will follow-up with Sungard for resolution.

4. The team discussed the need for a testing area in WebFocus. When a report is scheduled in ReportCaster, the user cannot access the report in the Report Library unless they have access to the domain in which the report resides. A discussion followed regarding the use of the Test Domain and Role Tree to provide a secure “staging” area. Kathy and Rick will try this approach for the next few reports to determine its effectiveness.

5. Both the Salary Saving report and the Academic FOAP reports are in progress. Bobbi is working on getting multiple FOAPs to display in the Salary Savings report. Charlotte indicated that there are 3 varying needs for the Academic FOAP report and a meeting has been scheduled to coordinate the development.

6. An Information Builders User Forum meeting has been scheduled in Detroit for February 26, 2009. Rick will be presenting Ferris’s use of the Precision Painter feature in WebFocus. He will also be presenting this feature in-house at the next WebFocus Tips & Techniques session. It was suggested that Mitzi, Charlotte, and Jason Cronkrite be invited to participate in the Tips & Techniques sessions.

Submitted by Kathy Fisher