



PRESS RELEASE: Cipcic Gains Experience as Legal Secretary Working at Big Rapids Law Office

Betsy L Musolf to: Archive

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Here is a press release about Ferris State University graduate Elaina Cipcic, who is completing an internship as a legal secretary at Robert D. Stanton P.C. law office in Big Rapids. Any questions about this release can be directed to Sandy Gholston, News Services and Social Media Manager.



Cipcic.doc



Elaina Cipcic 2.jpg

Here is the release online: <http://www.ferris.edu/HTMLS/news/archive/2012/august/cipcic.htm>



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Each year, hundreds of Ferris State University students gain valuable work experience through an internship. The experience of an internship also can confirm or redirect career decision-making, provide marketability, develop people skills, and enhance classroom learning. Many academic programs require an internship, but the experience is encouraged regardless to provide students with a better understanding of what will be expected of them in the workplace.

Students are participating in various internships in a variety of locations this summer. Meet Elaina Cipcic:

Elaina Cipcic

Who: Cipcic, of Reed City, graduated this spring from Ferris with a Bachelor of Science in Business Administration and an associate's degree in Paralegal Studies with a minor in Psychology.

Internship: Cipcic is working as a legal secretary at Robert D. Stanton P.C. law office in Big Rapids.

What she's learning: Cipcic's responsibilities include typing dictation by attorneys, filing documents, answering phones and making appointments. The internship is providing her with an opportunity to learn first-hand how a law office operates.

How she's benefitting: "I have realized that I am definitely in the right field," said Cipcic, who is being paid for her internship. "I love going to work every day, and I find everything I'm doing very interesting."

Goal for the future: Cipcic plans to attend law school and hopes to begin in January or in the Fall 2013. She has not decided where she plans to apply yet.

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