



November 28, 2012 – FLITE Technology Meeting

Chairperson: Scott Garrison

Present: Scott Garrison, Josie VanAvery, Kristy Motz, Kriss Tessin, Andrew Peterson, Leeann O’Neal, Randall Schroeder, Scott Claerhout, Leah Monger, Rick Bearden.

Topics for Discussion

Status of FLT 121 – Scott Claerhout

Scott C. noted that IT has been collaborating with FLITE to covert room 121 to a study room due to the request of Scott G. They have found another location for ghosting and the process of moving out furniture and other equipment is ongoing at this time. Room 424 was made available for storage space as needed by IT. Scott C. also recommended removal of some cabinets currently in FLT 121. FLITE now needs to reacquire the keys for FLT 121 as well as dispense new keys to IT for FLT 424.

Rick noted the internal door of FLT 424 should also offer security for IT but Scott C. thought the current external door lock was sufficient. It was decided that acquiring ten keys for IT would be sufficient. Scott C. will notify Josie when FLT 121 has been vacated by IT. Scott G. has requested the key code from Scott C. for the door in FLT 121.

Action: Scott C. will acquire the FLT 121 keys to return to FLITE and email a list of 10 names to Laurie for those who will need the FLT 424 keys.

Scott C. will notify Josie when FLT 121 is vacated and will ensure Scott G. has the key code for entry.

Status of PaperCut Conversion

Rick noted the PaperCut purchase order has been processed and the transition will happen as soon as the software equipment arrives. He also noted the holiday break will be convenient for the transition. Rick clarified that the new PaperCut allows the students to print conveniently by using coins or charging to their student account. The cards currently being used will be good for a short while. Scott G. inquired about how we should communicate the transition with our patrons regarding the changes from the card to coins/accounts. Rick suggested fliers to advertise the change.

Rick confirmed that if all of the hardware is available, the timeframe for the new PaperCut transition will be initiated during the week of December 17. Rick noted that Emily will be assisting with the transition. Scott C. inquired about the roll-out so they can plan their schedule and asked to have access to the PaperCut agent.

Scott G. noted that we could clarify details of the PaperCut transition at the next meeting to be held on December 19.

Action: Josie will include a PaperCut /Sierra update as an item on the next agenda.

FLT 405

Andrew Peterson presented a visual of the new design of the FLT 405 renovation.

FLT 405 will have room-based cameras as well as small group cameras, and hard-wired projectors. Some of the special features include:

- Eno Board
- Copy Cam & whiteboards

- Mediascape table – Fixed position due to wiring.
- Huddleboard
- Huddleboard storage carts
- Media well houses the pucks that connect laptops to the display screen
- Ceiling mounted microphones

Andrew pointed out that FLT 405 is designed to be a modern distance learning classroom as well as a collaborative learning space innovative classroom space that is student oriented. He noted that FLT 405 will allow for 6 laptops per table, an instructor computer, and the use of multiple mobile devices. Andrew also noted the projectors all have a natural view from all seats.

Leah noted the fire code needs to be considered as this space cannot be classified as a classroom. The term collaborative learning space addresses this issue.

Andrew noted that 405 will not be scheduled for trainings/classes while the renovation is in process. Andrew stated that the approval of the budget and plans are approved and currently the room usage will be scheduled by the FCTL.

Kristy suggested the possibility of acquiring the Mediascape tables for students in a few study rooms.

Rick inquired to Andrew about whether the room will be made available to students under special circumstances. Andrew thought that would not be an option unless there were special circumstances. He stated it will primarily be used for FCTL trainings with broadcasting and recording.

Action: Scott G. will attend the kick-off meeting for the FLT 405 renovation on 12/4/12.

Port situation @ FLITE

Randall noted that there is a list of the study room ports on file and that list was researched by Scott C. We still need to have a list of live ports in other areas of FLITE. Leeann noted that she thought the green dot ports were live and Scott C. hopes they are still there. It was noted that Craig Roach gave Laurie Wernette access to review the electrical closets. Scott G. asked that someone inform Laurie of the correct steps of researching the live ports. Kriss will supply Laurie with pictures of the ports for easier depiction of the live ports as well as guidance on identifying live ports. Laurie will update the live port list.

Action: Laurie will research and report the live ports within FLITE.

At the same time, Rick suggested the room number and the number of the jacks should be noted if they are not working correctly.

Action: Laurie will also include the room number and number of jacks with her report.

Kristy inquired about the live ports available for students so she may give them direction.

Scott G. mentioned he will check out a laptop and randomly check some of the ports. He went on to state the Bradford network runs the Ferris WiFi and that works well with personal devices at FLITE. Patrons register on the Bradford Network agent for use of up to five devices and if used once every 30 days they do not need to keep registering. If they have more than five devices they may contact IT for assistance. If using a FLITE device, the patrons need to use FSUNet network and if using personal devices, patrons should use Ferris WiFi.

Kristy also inquired as to whether the students will be automatically directed to the network that will serve their device and Scott C. noted the students will need to make a choice of which network to use.

Other business/roundtable

Scott G. noted that he met with John Urbanick and discussed the Virtual Desktop Infrastructure (VDI) and the launch of CitrixThin Client where the students may choose a lab that they prefer to access remotely. Scott noted FLITE's image in most cases is generic enough and did not see an advantage to students using

the FLITE image. Rick and Randall concurred that the benefit is limited with students in a dorm accessing the FLITE image.

Currently, VDI is limited to wired networks but in January it will be available to wireless networks. The virtual desktop will be provisioned and printing through VDI at the FLITE location would be complicated at this time. Scott C. noted that currently there are no plans for off-campus VDI services.

Rick noted the Sierra migration will start on December 17 and Kriss noted that IT will be busy with the Sierra migration, PaperCut, and other IT changes.

Scott C. asked about the FLITE wireless situation and Scott G. noted he will check the functionality.

Adjourned @ 11:00 am

Next FLITE Technology Meeting

December 19, 2012 / 10:00-11:00 a.m.

Respectfully submitted by Josie VanAvery