

STUDENT AFFAIRS ADMINISTRATIVE COUNCIL

MINUTES

February 25, 2010

Present: Dan Burcham, Mike Cairns, Matt Chaney, Cindy Horn, Kathy Lake, Kristin Norton, Angie Roman, Kristen Salomonson, Mark Schuelke, Paul Sullivan, Linda Telfer, Alli Witucki, and Leroy Wright

Guests: Tom Liszewski, Linda Powell, Alison Larabel, and Graphic Arts Students.

Good Choices Presentation

Tom Liszewski, Personal Counselor, explained the Good Choices/Social Norming program that Ferris had received a grant for. He then introduced the Graphic Arts students who presented the new Good Choices Campaign. This campaign will consist of different topics, different messages, and all are color coded. Dr. Burcham explained that he would fund this initiative and it was suggested that the pamphlet holders and frames for signs be placed in each academic building.

Academic Misconduct

Kristen Norton explained that she had met with the Languages and Literature Department to speak about academic misconduct issues. Kristen went through her presentation with the Administrative Council. Much discussion followed on the inconsistencies between colleges and the lack of training for the faculty concerning these issues.

Business and Special Expense Policy

Dan Burcham previously sent the Business and Special Expense Policy to the Student Affairs Administrative Council. He asked that the directors review this policy and inform him as soon as possible if there are concerns that need to be addressed.

Mark Schuelke expressed his concern about the Business Policy not allowing any alcohol in the building; then catering serving alcohol on-campus.

“Serving of alcoholic beverages for hosted or non-hosted events at University facilities (e.g., Main Campus - Big Rapids and Grand Rapids - CPTS and Kendall) is NOT PERMITTED. Events or functions where alcoholic beverages are served should be held off-campus or at a facility licensed to serve alcoholic beverages (e.g., Katke Golf Course or Holiday Inn Hotel & Conference Center).”

FAFSA Workshops

Kathy Lake reported that Financial Aid is conducting workshops for filling out FAFSA forms. A total 17 workshops have been conducted.

HLC Update

Mike Cairns indicated that Sandy Balkema is working hard to complete first draft reports on all the criteria with the exception of Criterion 5 – Engagement and Service. He stressed that the directors will be given the opportunity to review these reports at some time in the future for accuracy.

Student Complaint Policy/Assessment Data

Mike Cairns reminded everyone that their department's student complaint policy should be posted on their website as well as their assessment data. The directors were again instructed to document how the assessment is being used and what changes are being made because of the information collected.

Announcements

Leroy Wright expressed how glad he was to be back at work and thanked everyone for their cards and words of encouragement.

Angie Roman indicated that Career Services is completing the promotional skills certificate program with 31 participants in the first session and 21 in the second session. She also noted that they are overwhelmed with resumes and that they are looking for a good student to assist with resume critiquing.

Kristen Salomonson reported that on-campus enrollment looks good for Fall with an increase in FTIAC students as well. She also reminded everyone that the last New Student Reception will be held tonight in IRC and the Honors Competition will be on Saturday. Kristen indicated that they will be hiring a student for the IR Office for Fall, 2010.

Paul Sullivan announced that the Counseling Center will have a Eating Disorders Table in the Rankin Center. He also noted that there has been an increase in Health Center business.

Kathy Lake reported that not only are FTIACs up but we are up 142 scholarship accepts. Kathy asked that the directors supply her with the number of people in their area that would benefit from customer service training at Summer University on June 8 and June 9. She indicated that a session will be held strictly on customer service.

Mark Schuelke announced that Make-A-Wish bikers will be back on campus July 23-24. He also thanked Kristen Norton for conducting anti-hazing presentations to the fraternities.

Alli Witucki announced that the hypnotist had 1,090 in attendance. Next week four events are planned: tryouts for Ferris Fest MC, Stupid Human Tricks Competition, airbrush tattoos, and a Coffee House series with R&Bs. Alli reminded everyone of the Walk for Warmth this weekend also.

Cindy Horn reported that they are having the basketball play-offs and broomball is coming to an end. She also indicated that one full-time staff member is only working 30 hours a week currently.

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Announcements (continued)

Matt Chaney indicated that his office is working with State reporting for Future Faculty Fellowships and Visiting Professors. Matt distributed fliers on South Africa: Healing the Wounds of Racism to be held on March 2 and indicated that “Whatever Happened to Idlewild” was well received.

Leroy Wright announced that Nick Campau is still accepting Orientation Leader applications for summer.

Dan Burcham reported that Student Government has 110 houses registered for the Big Event so far. He questioned if he should send out a campus-wide notice informing the campus of this event and encouraging them to bring people to campus on this date (April 17). He also indicated that he is trying to work with the county and city on the census.

Respectfully submitted,

Linda J. Telfer
Executive Secretary to the
Vice President for Student Affairs