

**Minutes  
Ferris State University  
Academic Senate Meeting  
December 4, 2012**

Members in Attendance: Abbasabadi, Alspach, Baker, Berghoef, Ciaramitaro, Cook, Dakkuri, Daubert, Dinardo Drake, Fox, Griffin, Haneline, Hanna, Isler, Jewett, Joyce, Klatt, Lovsted, Marion, McLean, Nazar, Prakasam, Richmond, Schmidt, Stone, Thapa, Todd, Wancour  
 Members absent with cause: None  
 Members absent: Amey, Boncher, Dixon, Jiao, Luplow, Moore, Nagel, Nystrom, Reynolds  
 Ex Officio and Guests: Adeyanju, Blake, Burcham, Erickson, Garrison, Heck, Johnston, Kurtz, Nicol, Williams, Yates, Quigley, Rosen, Cook, Keys, Roman, Hansen

1.	President Haneline convened the meeting at 10:05 a.m. and opened the floor for comments
2.	<b>Approval of Minutes.</b> Senator Griffin moved to approve the November 6, 2012 minutes. Senator Jewett seconded. Motion passed. Senator Todd moved to approve the November 20, 2012 minutes (APR Evening meeting).
3.	<b>Open Forum</b> No comments were made.
4.	<b>Officer Reports</b> A. President Haneline had no report. B. Vice-President Berghoef reported that the Academic Strategic Planning Council has been put on hold for the year and members assigned to other committees. If the committee is disbanded that will require a senate vote. All committees have been asked to review their mission and charge. C. Secretary Isler had no report.
5.	<b>Committee Reports</b> <b>A. University Curriculum Committee</b> Senator Alspach said that there will be items for action in January. Senator Jewett asked what pending administrative action meant as some proposals have been tabled. Senator Alspach will discuss with Senator Jewett the course in question. <b>B. General Education Task Force</b> Chair Fred Heck discussed the process of mapping curriculums to the new outcomes. Cliff Franklund, Assessment Coordinator has designed a process by which it can be done with FerrisConnect and a handout has been created. He will also be doing training with Student Affairs in January to map some co-curricular items. Senator Cook asked if more than one person who taught a class section could fill out the form. Chair Heck said yes. Senator Alspach said that might be redundant but Senator Marion said that not all agree on course outcomes. Senator Joyce asked when this was in University-wide notices. <b>C. Student Government</b> President Williams discussed a number of events including the Hunger Games charity drive, and a United Way coca in the quad event. He also encouraged faculty participation on December 10, 2012 for Pancakes with the President. He also mentioned the collaboration with Career Services on leadership activities and Amber Balmer for the Big Event.
6.	<b>Conversation with Senate- Parking Issues (Lot 9), Jim Cook, Public Safety</b> Assistant Director Jim Cook briefly mentioned the emergency management links sent in an email and encouraged faculty to watch the video and consider an active shooter situation. He also mentioned Mike McKay who works with DPS on emergency management and planning. He then discussed the Lot 9 issue brought up in an email. A faculty member had a warning sticker placed on their vehicle. Assistant Director Cook said that this lot has 55 spaces sold to residential students who cannot park elsewhere. There is an increase in individuals parking there as people are moved into Helen Ferris and as things are being moved prior to the Rankin Center renovation. They are encouraging staff to park instead in lots 10, 71 and 50. They do not traditionally ticket faculty but may do so. Senator Cook asked if this was a temporary reassignment of the lot. President Haneline said that the problem may be worse because students are still living in Helen Ferris Hall. Assistant Director Cook said no, but the lots are reassessed annually. Senator Wancour commented that in response to the active shooter situation, she always

	locks her classroom door.
6b.	<p><b>Conversations with the Senate- Angie Roman, Career Services</b></p> <p>Angie Roman discussed the reorganization- there are now two coordinators, Juulia Scaline for Career Development and Amber Balmer, for Student Activities. She said that with the co-curricular process and the creation of a learning certificate, there is a natural alignment of the two areas. They have created newsletter, which they can get to any Senate member. Co-curricular transcripts are produced through OrgSync and an official one can be printed off with the Ferris seal. They are working on assessment or presenters for the participation activities and getting deeper results. Vice-President Berghoef asked how many are in OrgSync? Ms. Roman said 10,6784 are registered. Senator Prakasam asks who evaluates? Ms. Roman said said transcripts are only personally evaluated if an individual is being considered for an award, but they are working on this.</p>
6c.	<p><b>Conversations with the Senate- Dean Scott Garrison, FLITE</b></p> <p>Dean Garrison came with Acquisitions/Collection Development Librarian Fran Rosen to discuss a print stewardship initiative. They presented on two projects. The first was the JSTOR project. It identifies a list of periodicals to which the library will never not subscribe too, and are not image based that JSTOR is keeping preservation copies of which they would like to discard. Comments will be taken until spring break and the list will be out shortly of specific titles. Senator Stone asked what they will do with the space? Rosen said this would allow growth room for the remaining periodical collection. The second project is the shared print storage initiative with 7 other state universities in which 2 libraries are designated to keep but others may weed. Senator Hanna asked about the removal of print books and what was the compelling need for space? Was it to create more space for an addition to a museum? Senator Schmidt asked about what ideas that the library might have for the space. Dean Garrison mentioned a few possibilities- including a testing center, or an academic ombudsman office. Senator Schmidt suggested that the focus been on library uses. He also pointed out that some of his students doing papers do them at the last minute and the week to interlibrary loan it may not be an appropriate time frame for materials that get occasional use. Senator Hanna said that universities are the home of learning and that does include print. It appears that the space is needed instead for staff/support functions and the values and service need to be considered. Senator Jewett asked about the checkout statistics. Dean Garrison clarified that these were circulating books- not on reserve.</p>
7.	<p><b>New Business- Rules Committee report.</b></p> <p>Senator Dakkuri made a motion to have the Rules Committee report at the February meeting on clarification on procedures for elections of all members to the Executive Committee (particularly the at-large members). Senator Thapa seconded. Senator Drake noted that there were several issues. Senator Schmidt said that there were rules, and then items got changed. Secretary Isler agreed that the issue needed to be handled and it was an appropriate activities for the rules committee. Motion passed.</p>
7b.	<p><b>New Business- Jack Barnhill memorial</b></p> <p>Retired faculty/College of Business Dean Richard Hansen gave a memorial about Jack Barnhill. Dr. Barnhill taught accounting and regarded it as the most noble endeavor. He came to Ferris in 1971 and served also as both assistant and associate dean in the College of Business.</p>
8.	<p><b>Announcements</b></p> <p>A. Provost Erickson noted that SPARC in the new year will be revising the 5 year old strategic plan and hoped to have the process completed by next year. He continued to work on the issue of freshman persistence (utilizing the college rates). He had spent some time in the University Eye Center including the site in Jackson Prison and looked forward to Pancakes with the President and Commencement.</p>
9.	<p><b>Open Forum</b></p> <p>A. Senator Jewett noted that in reference to active shooter incidents, all but 1 occurred in a gun free zone since World War II</p> <p>B. Dean Garrison said that FLITE would be hosting an author recognition ceremony for all those who published in 2012.</p> <p>C. Vice-President Berghoef thanked all those who have participated in conversations with the Senate.</p>
10.	Senator Dakkuri moved to close the meeting at 11:46 a.m. Senator Marion seconded. Motion passed.

Respectfully submitted,  
Melinda Isler  
Secretary