

Tuesday, September 27, 2011

Deans' Council Meeting Minutes

Present: Mindy Baumgartner, Julie Coon, Mike Cron, Steve Durst, Fritz Erickson, Don Flickinger, Cheryl Cluchey for Don Green, Robin Hoisington, Michelle Johnston, Ron McKean, Leah Monger, Van Edgerton for Dave Nicol, Bill Potter, Karen Strasser, Robbie Teahen, Kim Wilber

Guests Daniel Durack and Brian Izzo, program management firm Brailsford and Dunlavey consultants, were present to discuss and receive feedback on the proposed FSU University Center (Rankin Student Center). They listened to feedback on topics including parking, building location, and an “airport” facility concept including kiosks that would provide several important services to students and personnel including support for their portable technology devices. They also heard feedback regarding possible impacts on the surrounding neighborhood areas. They thanked the members of the Deans’ Council for the opportunity to discuss the proposed University Center and for the feedback they received.

Don Flickinger discussed computer labs and the importance of a proactive approach toward focusing on current and future needs. Discussion points included the need to review and question current and future computer lab use, technology replacement cycles, computer and laptop proposals and to remain alert to technology issues. Comments from the deans included that the COEHS is currently surveying its students regarding their technology needs; the COB Mac lab includes large computer monitors to serve those using personal laptops; and the CET had previously organized a group to investigate the feasibility of laptop use in the college. There was discussion on bringing back the topic of computer labs and support as a focused discussion at future Deans’ Council meetings to continue visioning the future of technology support in Academic Affairs.

Karen Strasser began a discussion on classroom usage and course scheduling. The Banner scheduling parameters allow academic colleges the first priority to schedule their own course offerings in classrooms assigned to them. After a certain point, all classrooms are opened campus-wide to allow other colleges to schedule them for their course needs. This scheduling process, while being very beneficial to those who need it, also brings with it issues including classroom chairs being borrowed from their assigned classrooms. The Deans agreed on the importance of all colleges having a clear understanding of room scheduling; to carefully review their course capacity sizes and to always maintaining open communications with the other colleges prior to using classrooms assigned to another college.

Don Flickinger discussed the printed Fall and Spring Commencement Program.

Don Flickinger distributed information and discussed the importance of granting degrees in the appropriate timeline, which will not include back-dating degrees. (Handout: *Concerns about practice of back dating degrees at FSU*).

Fritz Erickson distributed a Fall/Spring 2010-2011 course capacity report and asked deans to analyze their college’s data and provide information on course capacities for their colleges.

Action: Due by October 5, 2011.

Over

Robbie Teahen provided an update on the Higher Learning Commission's Assurance and Advancement sections of the report resulting from their visit to Ferris in April. The deans were asked to review the report and send input to Robbie since the document needs to be returned to the HLC.

Action: Review document and send input to Robbie by October 3.

The topic of colleges' review of their fall enrollments was tabled.

Submitted by Robin Hoisington