

**Minutes
Ferris State University
Academic Senate Meeting**

November 28, 2016- 6:00 p.m.

Members in Attendance: Alspach, Bacon, C., Bacon, M., Bajor, Balanda, Baran, Berhoef, Briggs, Conley, Cronk, Drake, Fadayomi, Faulk, Gray, Hancock, Ing, Iler, Maie, Marion, Mattis, Piercey, Rumpf, Shimko, Stone, Thapa, Todd, VanLent, Wancour, Zimmer

Members absent with cause: A. Dinardo, A. Jenerou, R. Lewis

Members absent: D. Bright, A. Epps, D. Hanna, E. Zyla

Ex Officio and Guests: P. Blake, K. Sun, M. Yang, J. Woolen, D. Courtright-Nash, S. Balkema, G. Okonoski, G. Emerick, A. Johnson, C. Seel, D. Ameel, A. Kavanaugh, C. Conley-Sowels, D. McCall, M. Frees, B. Potter, T. Powers, P. Bishop, J. Ek, B. Upham, D. Wanink, A. Manga, R. Teahen, D. Dawson, M. Guske, D. Stakley, T. Williams, J. Lipar, J. Peacock, D. deRegnier, G. Zimmerman, V. Hines, V. Nazar, R. Goosen, C. Hardman

1.	President Thapa called the meeting to order at 6:01 p.m.
2.	Opening Remarks. Academic Program Review Chair Matt Wagenheim thanked the Senate and the committee members and programs that he has worked with during his two terms as the APRC chair, and as a member. He noted that this process could not be accomplished without their assistance and asked any council members present to please stand.
3.	General Recommendations/Process Improvements Chair Wagenheim noted that this year the committee has no recommendations either for specific process changes or general recommendations.
4.	APR Program Recommendations. Senator Todd moved to approve the recommendation to continue the Art History minor program. Senator Mary Bacon seconded. Senator Foulk (and program coordinator) noted that she is currently in her second year as coordinator and that this year they have made great progress in getting faculty access to TracDat so that the assessment data has been entered. Senator Alspach made a motion to postpone review of minors until alternate criteria have been established. Seconded by Cronk. Senator Alspach went on to explain that several minor programs were criticized for not having adequate data when they are understaffed and unable to provide it. Senator Hancock asked how long that postponement was in terms of months and why make this motion for a program that was being recommended for continuation? Senator Alspach said it was up to the academic program review council to come back with the timeframe. Senator Zimmer and APR council member noted that the guidelines are guidelines and not an exhaustive list which has provided information for a variety of programs. Chair Wagenheim added that they are aware that standards are not firm and that flexibility has been allowed for minors which may be done by a single faculty member. Senator Berghoef noted the International Studies minor was also listed as not having sufficient data and had things in the report which were not noted at his meeting. Senator Bajor asked why all programs should not have clearer instructions. Senator Alspach said the purpose of the motion was to clarify the process. Senator Fadayomi asked why this motion related to art history? Senator Alspach said the point of the motion was to establish a clearer standard. Senator Zimmer pointed out that this is impossible to do given differences in program. Senator Marion agreed with the complexity of creating single standard for programs ranging from minors to graduate degrees. Senator Conley said that she also thought the current standards were not clear. Chair Wagenheim noted that generally they look at enrollments, the quality of the program and the strategic plan. Senator Berghoef expressed concern that there were no process improvements as part of the report this year. Chair Wagenheim said all concerns have been raised in recent issues and the council did not see the point of raising them again. The motion to postpone failed. Motion carried.

Senator Todd moved to approve the recommendation to continue the program in Biotechnology (B.S.) . Senator Mary Bacon seconded. Chair Wagenheim noted it was the first Biotechnology bachelors program in Michigan. Motion passed.

Senator Todd moved to approve the recommendation to discontinue the program in Film Studies (Minor). Senator Mary Bacon seconded. Senator Gray asked a question about the recommendations and why they are not listed as requirements if they could lead to program closure. Chair Wagenheim noted the council is advisory and not allowed by the Senate to use the words required. Senator Ing asked about the context for limited administrative oversight. The motion to discontinue the program failed. Senator Gray made a motion to continue with reporting in one year. Seconded by Alspach. Chair Wagenheim and Senator Marion asked what were the specific requirements they committee is to be looking at. Senator Gray said in one year they can focus the assessment and outcome levels in TracDat and make progress on a strategic plan.

Senator Todd moved to approve the recommendation to discontinue the program in International Studies (Minor) . Senator Mary Bacon seconded. Chair Wagenheim noted the program had no evidence of a strategic plan, curriculum mapping or analysis of collected data. Senator Berghoef noted that he has in the past been a strong supporter of the APR system and always the past supported the recommendation but he did not feel in this case the process was fair. Questions were not asked as there are curriculum maps and quality assurances being put in place. Senator Fadayomi noted that at the November UCC meeting a major curriculum revision had been approved. Senator Marion said this was not raised as part of the written report. Senator Berghoef also noted that items could not have been asked for again, when there was only one report. Chair Wagenheim noted this was in response to discussions had last spring. Senator Percy noted his support of the process despite the issues which arose with this one program. Senator Balanda agreed. The motion failed. Senator Gray brought forward a motion to continue program with reporting in one year on issues listed in report. Motion passed.

Senator Todd moved to approve the recommendation to continue the program in Journalism and Technical Communication Biotechnology (B.S.; Minor; Certificates) . Senator Mary Bacon seconded. Motion carried.

Senator Todd moved to approve the recommendation to continue the program with reporting in Mathematics (B.S.; Associates; Minor) . Senator Mary Bacon seconded. Senator Brecken asked why the programs are several different levels. Chair Wagenheim said the bundling tends to reduce the stress of apr program coordinators to provide information. Senator Peircey noted that some of the outcomes issues have been worked on within the department since the meeting with the APR

Senator Todd moved to approve the recommendation to continue the program with reporting in Philosophy (Minor.). Senator Mary Bacon seconded. Senator Gray thanked the APR for the feedback and expressed their confidence in being able to meet the requirements set out by the group. Motion passed.

Senator Todd moved to approve the recommendation to continue the program with reporting in Accountancy (B.S.; CPA/MBA; MS). Senator Mary Bacon seconded. Senator Bajor commented that some of the programs listed (Accountancy 5 year MB/CPA and the ISI) were programs that he was either not aware of or in the planning stages. He also noted that some of these questions were not raised to him in the in-person meeting held with the council. Senator Zimmer noted questions were posed back to the program before the in-person meeting. Senator Bajor said that data was available in TracDat but was not requested. Senator Bajor moved to amend the motion. Amendment failed. Motion passed.

Senator Todd moved to approve the recommendation to continue the program with reporting in Business Administration (M.B.A.). Senator Mary Bacon seconded. Chair Wagenheim noted this program recently underwent a major revision. Motion passed.

Senator Todd moved to approve the recommendation to continue the program Finance (B.S.; Minor; Certificate). Senator Mary Bacon seconded. The recommended was edited to reflect the fact that assessment data was available in TracDat. Motion passed.

Senator Todd moved to approve the recommendation to continue the program Graphic Design (B.S; A.A.S.). Senator Mary Bacon seconded. Motion passed.

Senator Todd moved to approve the recommendation to continue the program with reporting in Curriculum and Instruction (M.E.). Senator Mary Bacon seconded. The motion was amended to list the program with the correct degree title of an M.Ed. It was also noted that this was not an program in educational leadership by Senator Liza Ing. Motion passed.

Senator Todd moved to approve the recommendation to continue the program with reporting in Educational Leadership (M.E.). Senator Mary Bacon seconded. The motion was amended to reflect the correct degree title of M.S. Program faculty Virginia Hines noted that this program has tripled enrollment this year in this year because of new teacher requirements. The word stagnant was removed from the first paragraph. Motion passed.

Senator Todd moved to approve the recommendation to continue the program with enhancement in Television and Digital Media Production (B.S.). Senator Mary Bacon seconded. It was noted this program saves the university approximately \$136,000 in media cost s and perhaps a 10% giveback would help to fund equipment. Motion passed.

Senator Todd moved to approve the recommendation to continue the program with reporting in Industrial Technology and Management (.B.A. S.). Senator Mary Bacon seconded. Motion passed.

Senator Todd moved to approve the recommendation to continue the program in Manufacturing Engineering Technology (B.S.). Senator Mary Bacon seconded. Motion passed.

Senator Todd moved to approve the recommendation to continue the program in Manufacturing/ CNC Programming (A.A.S.; Certificate). Senator Mary Bacon seconded. Senator Alspach asked what “at capacity” meant for enrollment. Senator Todd noted this was what the labs could handle. Motion passed.

Senator Todd moved to approve the recommendation to continue the program Molecular Diagnostics (B.S.). Senator Mary Bacon seconded. Chair Wagenheim noted a recommendation to continue lab and work space with other Grand Rapids programs. Program Coordinator Jackie Peacock noted the the classroom space is part of GRCC and the labs are currently in use 35 hours per week or more. Motion passed.

Senator Todd moved to approve the recommendation to continue the program with reporting in General Studies (A.A.). Senator Mary Bacon seconded. The enrollment was corrected from 105 to 600 students. Motion passed.

Senator Todd moved to approve the recommendation to continue the program (as an accredited program in good standing) in Social Work (.B.S..W). Senator Mary Bacon seconded. Motion passed.

Senator Todd moved to approve the recommendation to continue the program (as an accredited program in good standing) in Graphic Media Management (B.S.; A.A.S). Senator Mary Bacon seconded. Motion passed.

Senator Todd moved to approve the recommendation to continue the program (as an accredited program in good standing) in Information Security and Intelligence (M.S.; B.S.; Minor). Senator Mary Bacon seconded. Motion passed.

Senator Todd moved to approve the recommendation to continue the program (as an accredited program in good standing) in Professional Tennis Management (.B.S.; A.A.S). Senator Mary Bacon seconded. Motion passed.

Senator Todd moved to approve the recommendation to continue the program (as an accredited program in good standing) in Public Relations. (B.S.; Minor; Certificates). Senator Mary Bacon seconded. Motion passed.

Senator Todd moved to approve the recommendation to continue the program (as an accredited program in good standing) in Diagnostic Medical Sonography (A.A.S). Senator Mary Bacon seconded. Motion passed.

Senator Todd moved to approve the recommendation to continue the program (as an accredited program in good standing) in Clinical Lab Sciences.(B.S.; A.A.S). Senator Mary Bacon seconded. Motion passed.

	<p>Senator Todd moved to approve the recommendation to continue the program (and accept the updates) in French (Minor). Senator Mary Bacon seconded. Motion passed.</p> <p>Senator Todd moved to approve the recommendation to continue the program (and accept the updates) in Business Data Analytics (B.S; Minor). Senator Mary Bacon seconded. Motion passed.</p> <p>Senator Todd moved to approve the recommendation to continue the program with reporting (and accept the updates) in Computer Information Technology (B.S.; Minor). Senator Mary Bacon seconded. Motion passed.</p> <p>Senator Todd moved to approve the recommendation to continue the program (and accept the updates) in Fleet Management (Minor; Certificatee). Senator Mary Bacon seconded. Motion passed.</p> <p>Senator Todd moved to approve the recommendation to continue the program with reporting (and accept the updates) in Career and Technical Education (M.S). Senator Mary Bacon seconded. Motion passed.</p> <p>Senator Todd moved to approve the recommendation to continue the program with reporting (and accept the updates) in Secondary Education (B.S.). Senator Mary Bacon seconded. Motion passed.</p> <p>Senator Todd moved to approve the recommendation to continue the program with reporting (and accept the updates) in Automotive Engineering Technology (B.S.; A.A.S). Senator Mary Bacon seconded. Motion passed.</p> <p>Senator Todd moved to approve the recommendation to continue the program with reporting (and accept the updates) in CAD Drafting and Tool Design (A.A.S). Senator Mary Bacon seconded. Motion passed.</p> <p>Senator Todd moved to approve the recommendation to continue the program with reporting (and accept the updates) in Rubber Engineering Technology (B.S.). Senator Mary Bacon seconded. Motion passed.</p> <p>Chair Wagensheim also provided a list of programs which did not submit reports. They included the pre-pharmacy and pre-science programs (extension granted by Senate Executive Committee); pre-law and religious studies (College of Arts and Sciences indicated programs in process of closing) and Business Core (College of Business Dean indicates not a stand alone program and should not need to go through review).</p>
5	The meeting was adjourned at 7:48 p..m.