

ACADEMIC LEADERSHIP COUNCIL

May 22nd, 2012
Rankin Center – Centennial Room
RAN 252
8:30 am – 10:00 am

Agenda

1. Approval of Meeting Minutes – Andy Karafa (5 min.)
2. Q & A: FNTFO Agreement – Steve Stratton (35 min.)
3. Hazardous Substance Awareness and Compliance Committee – Paul Blake (10 min.)
4. Advising Guide – Paul Blake (10 min.)
5. Fall 2012 Welcome Back Week – Todd Stanislav (10 min.)
6. Open Forum
7. Updates from Colleges/Schools/Departments

ALC MEETING MINUTES

May 22, 2012

Membership

Members: Sandra Balkema, Paul Blake, Michael Bouthillier, Robert Buckingham, Cheryl Cluchey, Michael Cooper, Debra Cox, Brian Craig, Debra Curtiss, Deborah Dawson, Cambria DeHoag, Stephen Durst, Van Edgerton, David Frank, Sharon Hamel, Kim Hancock, Susan Hastings-Bishop, Joseph Karafa (chair), Gregory Key, Joe Lipar, Glen Okonoski, Tracy Powers, Piram Prakasam, Theresa Raglin, Steven Reifert, Randall Schroeder, Larry Schult, Todd Stanislav, David Steenstra, Deborah Thalner, Matthew Wagenheim, Kirk Weller, Trinity Williams, Helen Woodman, Jim Woolen, Gregory Zimmerman

AGENDA

1. Approval of Minutes from 3/27/2012 – Andy Karafa
2. Q&A: FNTFO Agreement – Steve Stratton
3. Hazardous Substance Awareness and Compliance Committee – Paul Blake
4. Advising Guide – Paul Blake
5. Fall 2012 Welcome Back Week – Andrew Peterson
6. Open Forum
7. Updates from Colleges/Schools/Departments

Handouts: Making Connexions: 2012-2013 Faculty Welcome Back Week Agenda; Hazardous Substance Abuse Outline; Drop/Add Period Non-registered Student Policy; Template Letters from President Eisler

1. Approval of Minutes from 3/27/2011
 - ❖ Minutes approved
2. Q&A: FNTFO Agreement
 - ❖ Handout: Finalized contract sent to members in electronic format
 - ❖ Contract ready to be signed, still some kinks to work out
 - ❖ Contract training to be scheduled in the near future for members
 - ❖ Question: When can we expect the appointment letters for Level 2 and Level 3?
 1. In process (were waiting for contract completion) as PAFs come in
 2. Now contract appointment letters will formally accompany all PAFs
 3. Templates should be created for contract/appointment letters
 - ❖ Article 24: Reappointments & Non-Reappointments
 1. Dates set forth for appointment letters to be out to employees by May 1 for Adjunct 3, July 1 for Adjunct 2, as soon as possible for Adjunct 1.
 2. Non-Reappointment letters also will be sent
 3. Final call rests with Dean of College
 4. Seven criteria to take into account, as listed in contract
 - ❖ Article 22: Things to be included in contract letter
 1. Teaching schedule need not be included in letter; only credit hours/contact hours
 2. Other items to be included as listed in contract
 - ❖ Question: When will the start date be determined? Faculty orientation week or first day of classes?
 1. First Monday of Faculty Week for Level 2 and Level 3
 - ❖ Question: What is the hierarchy of hiring in regards to need for Level 3 and Level 2.

1. What serves the students and program best
2. Dean's call on who gets assigned first if there's not enough work
- ❖ Article 23: Appointments
 1. Level 2 may be reduced to Level 1 if they teach two consecutive semesters with less than 12 credits load.
 2. 9-month and 12-month appointments (Level 3) are nationally and regionally searched
 3. Hiring Process Exceptions (Level 2 and Level 1) rights retained by FSU
- ❖ All Level 2s are in the contract language for Fall 2012
- ❖ Article 26: Assigning Classes
 1. Department will determine assignment process
- ❖ Some controversy on healthcare – 2-person coverage amount paid by FSU is now less than the previous full-family plan.
- ❖ Level 1 that teach at least 12 credits receive an extra \$5000 in compensation above the contract compensation list
- ❖ Off-campus and Online (Non-FNTFO) will have the same compensation and benefits as FNTFO.
3. Hazardous Substance Awareness and Compliance Committee
 - ❖ Handout: Hazardous Substance Abuse Outline
 - ❖ Committee is sorting out and broadening what is under the umbrella of Chemical and Mechanical Safety
 - ❖ Evaluation of all labs on campus and a list of labs is underway
 - ❖ FSU is hiring a chemical safety officer who will help put the university in compliance
 - ❖ Will be hearing much more from this committee as the summer progresses
4. Advising Guide
 - ❖ Handout: Drop/Add Period Non-registered Student Policy
 - ❖ Students who are not registered for a class will NOT be allowed to attend that class
5. Fall 2012 Welcome Back Week
 - ❖ Handout: Making Connexions: 2012-2013 Faculty Welcome Back Week Agenda
 - ❖ Welcome Week starts Monday, Aug 20 in Williams Auditorium
6. Open Forum
 - ❖ New UCC Manual available to look at changes during Faculty Week
 - ❖ Bloodborne Pathogen Training Thursday and Friday during Faculty Week
7. Updates from Colleges/Schools/Departments
 - ❖ Annual Summer Academic Advising All-day Workshop on July 23.
 - ❖ International Education Day – Silk Road Theme Sunday first week of October
 - ❖ Online Learning Tutorial – 150 students completed tutorial, data being gathered, will report in July

Adjourned: 9:57 a.m.